

Executive Registry

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OCT 1964

Honorable Carl T. Rowan *card*  
 Director  
 United States Information Agency  
 Washington, D. C.

Dear Carl:

The Central Intelligence Agency is currently conducting a Midcareer Executive Development Course as part of a basic program for the formal training of those officers who have been selected from the middle echelon groups (GS-13's and 14's) as the most likely candidates for senior executive jobs in the Agency. We would like very much to have this group receive the benefit of a presentation from you on the current responsibilities of the U.S. Information Agency in implementing foreign policy. Would it be possible for you to be with us on Wednesday, 14 October from 2:00 until about 4:00 p.m. at the Brookings Institution.

We consider this course to be one of the most important developments in our training program. It is a six-week course, the first two weeks of which are devoted to Agency affairs, the second two weeks to a presentation at the Brookings Institution on problems relating to the U.S. Government, and the final two weeks to a discussion of current world problems.

We feel that a thorough understanding of USIA is essential for this group of future executives and hope very much that you will be able to undertake this task. I can assure you that we would be most appreciative of your efforts.

Sincerely yours,

/s/Kirk

Lyman B. Kirkpatrick  
 Executive Director-Comptroller

Handwritten: "I know you are very busy, but this would be a great boost to our people!"

(EXECUTIVE REGISTRY FILE)

*Mid Career Training*

SUBJECT: Letter Requesting Carl T. Rowan to Speak to the  
Midcareer Course

ORIGINATOR:

Director of Training

2 October 1964  
Date

STAT

CONCUR:

Deputy Director for Support

2 OCT 1964

Date

STAT

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